



Nanovation Therapeutics™ UK – Part-Time Accountant

Do you enjoy accounting, working with a great team and contributing to making a difference in the life science space? Nanovation Therapeutics™ UK (NTxUK) is a start-up company focused on the development of new lipid nanoparticle (LNP) delivery technologies to enable the next generation of genetic medicines. Based on the UK's leading science and innovation campus at Harwell, Oxfordshire, we are looking for an experienced, part-time Accountant to join our team.

Essential Functions

- Managing A/P and A/R to ensure timely and efficient payments, invoicing and collections.
- Administration of payroll.
- Preparing annual and monthly financial statements, balance sheet and cash flow statements, journal entry accruals, account reconciliations and related financial management reports.
- Contributing to the preparation of regular project reports required by granting agencies and/or third parties who retain NTxUK for development services.
- Assisting with variance analysis, regular bank and GL reconciliations, budget to actual comparison and P&L reviews.
- Preparation and submission of VAT returns.

Working Conditions

NanoVation UK is committed to creating and maintaining an inclusive, diverse, and supportive work environment. Our values are innovation, accountability, collaboration, and trust. For this part-time role, we are flexible on working days and hours, envisaging an initial requirement of 2 days per week. As the company continues to grow, these hours may increase.

Salary, Benefits and Related Compensation

Initial salary is expected to be in the range of £20-25,000 p.a. (2 days/week), commensurate with experience.

Education and Experience

We are looking for someone with the following education and experience:

- Must be a qualified member of a recognised Accountancy body.
- Background in accounting, commerce, finance, business administration, or another relevant field.

Knowledge, Skills and Abilities

- Demonstrably excellent written and verbal communication skills.
- Must be proactive and able to demonstrate initiative and to prioritise work effectively.
- Proven ability to produce accurate, high-quality work with exceptional attention to detail.

Application guidelines

To submit your application, please send CV and cover letter to:
careersUK@nanovationtx.com

Closing date for applications: 19th April 2024.